



Office of The Principal Rajeev Gandhi Govt. Post Graduate  
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No. 903 IQAC 2022

Ambikapur, Dated 01/12/2022

**Minutes of the 2nd quarterly meeting (session 2022-23) of the Internal Quality Assurance Cell (IQAC)**

The 2<sup>nd</sup> quarterly meeting (session 2022-23) of the Internal Quality Assurance Cell (IQAC) of this college was held on 23-11-2022. The principal, Dr. S.S. Agrawal was in the chair. The following members participated in the meeting :

1. Dr. S.S. Agrawal, Principal
2. Dr. Sagar Kumar Jaiswal, HoD (Law), GG Central University, Bilaspur - External Member
3. Dr. Rizwan Ulla, HoD (Botany)
4. Dr. S.K. Srivastav, HoD (Physics)
5. Dr. R.K. Jaiswal, HoD (Geography)
6. Dr. R.K. Mishra, HoD (English)
7. Dr. J.N. Pandey, HoD (Economics)
8. Dr. A.K. Gaur, HoD (Commerce)
9. Dr. Deepak Singh, Asstt Professor (Hindi)
10. Shri Sandeep Kumar Kushwaha, Asstt Professor (Chemistry)
11. Shri Rajeev Kumar, HoD (Sanskrit)
12. Smt. Shashikala Sanmani, Asstt Professor (Chemistry)
13. Dr. R.P. Singh, Asstt Professor (English) --- Co-ordinator

The meeting started with a brief welcome address and opening remarks of the principal in which he underlined the importance of the IQAC and its regular quarterly meetings. He asked the members about the status of Value Added Courses being conducted by the different departments of the college, and stressed the need to increase the number and effectiveness of such courses.

1. Review of the implementation of the decisions taken in the last meeting
  - (a) Organization of Quality Orientation programmes for faculty members and non-teaching staff  
In this connection the following decision was taken unanimously
    - i. For the faculty members this programme will be organized in the month of January 2023 (Action : the committees concerned)
    - ii. For the non-teaching staff this programme will be organized in the month of December 2022 (Action: the committees concerned)
  - (b) Sincere working of the NAAC SSR criterion-wise committees  
In this connection it was informed by the IQAC co-ordinator that meetings of these committees have been held and work is going on in a satisfactory manner. This was adopted unanimously
2. Introduction of more value-added courses  
In this connection it was informed by Dr. S.K. Srivastav, HoD (Physics) that the approved VAC on Mobile Networking and Hardware Maintenance will be started by his

department from the current session. Dr. J.N. Pandey, HoD (Economics) put up for approval the VAC on Co-operative Agriculture and Milk Production which was approved by the participating members unanimously. Dr. Pandey said that it will be started by his department from the current session.

It was decided unanimously that examination fee should be taken from the vac- admitted students, and the amount should be spent as answer sheet valuation remuneration to the teachers concerned.

3. Items informed/decided with the permission of the chair
  - i. It was decided unanimously that the college Research Committee will now function as Research and Development ( R & D ) Committee (Action: Dr. Rizwan Ulla, HoD, Botany)
  - ii. It was informed by Dr. R.K. Mishra, Controller (Autonomous Examinations) that the college Finance Committee has approved the provision of seed money to the regular teachers of this college who will undertake research work. The teachers will also be provided financial assistance for participating in seminars/conferences/workshops, subject to their fulfillment of conditions as laid down by the college.
  - iii. Starting from the current session, the Centre of Coaching for Competitive Examinations (CCCE), conducted as the Best Practice of this college, will provide coaching to the students admitted to the department of Chemistry. The central focus of this coaching will be on preparing the students to qualify JAM (Joint Admission Test for Masters) in Chemistry. The work of teaching and academic co-ordination for this coaching will be done by Shri Sandeep Kushwaha, Asstt Professor (Chemistry).  
(Action: Shri Sandeep Kushwaha, Asstt Professor, Chemistry)

Copy for information to :

1. Secretary, UGC, Bahadur Shah Zafar Marg, New Delhi
2. Director, NAAC Bengaluru (Karnataka)
3. Additional Director, H.E., Surguja Division, Ambikapur
4. Registrar, Sant Gahira Guru, Vishwavidyalaya Sarguja, Ambikapur
5. OSD, SLQAC, H.E. Directorate, Raipur
- Copy for necessary action
6. All departments of the college
7. Shri Sujit Vishwakarma, Data Entry Operator for uploading in the IQAC file at the college website.

  
IQAC Co-ordinator

  
Dr. S.S. Agrawal  
Principal  
RGG PG College, Ambikapur